

**CHOITHRAM COLLEGE OF NURSING**  
**ACTION TAKEN REPORT ON IOAC RECOMMENDATION**

S.No.	Agenda	Date: 16/12/22	Action Taken
1.	Planning for Heartfulness Meditation		Scheduled Session of Heartful meditation sessions for faculty daily for one week in morning prior to scheduled classes and clinicals.
2.	Feedback from all stakeholders		Conducted surveys or feedback sessions to gather input analysis was done for all the feedback.
3.	Planning for NSS Camp		Organized meetings to plan activities, logistics, and resources for the NSS camp and further One-week NSS Camp with residential facilities is organized by NSS Coordinator and NSS Student Volunteers from 5 <sup>th</sup> Feb – 13 <sup>th</sup> Feb 2023
4.	Planning for Induction Program		Scheduled meetings to plan the schedule, speakers, and activities for the induction program and further 6 days Practice to perfect induction program was conducted for BSc Final year students Batch 2018 -22 from 13 <sup>th</sup> Feb -18 <sup>th</sup> Feb 2023
S.No.	Agenda	Date: 2/01/23	Action Taken
5.	Visit to Water Purification Plant for Undergraduate Students		Arranged a field trip to the Water Purification Plant, Mhow for BSc Nursing Second Year Students on 2 <sup>nd</sup> -3 <sup>rd</sup> Feb for educational purposes.
6.	Discussion on 29th Annual conference of Critical Care for UG & PG Students		BSc Nursing 3 <sup>rd</sup> Year and MSc Nursing Students of Medical Surgical Nursing Speciality with Faculty Attended 29 <sup>th</sup> Annual conference of Critical Care organized by the Indian Society of Critical Care Medicine on 22 -23 <sup>rd</sup> Feb 2023.
7.	Workshop on Hearing & Speech Health for UG students		Conducted one day interactive workshops focusing on hearing and speech health in partnership with the Indian Speech and Hearing Association.
8.	Orientation Awareness Session for NDLI for UG students		Provided orientation sessions to familiarize students with NDLI for all batches by Mr. Anmol Joseph, Library In charge & member of Education Committee.
9.	Guest Lecture on Health Wellbeing Sports Agenda for Youth		Invited Prof. EV Griresh youth wing and Brahmakumaris, Om shanti Bhavan speakers to deliver talks on health and sports agenda.
10.	Lamp Lighting (Batch 2022-23) and Graduation Ceremony (2017-2021)		Organized Lamp Lighting (Batch 2022-23) and Graduation Ceremony (2017-2021) on 24 <sup>th</sup> April 2023 to honour graduating students.
11.	Improving Quality Standards for Contracting good Briefing with Poor Briefing Practices		Conducted workshops for faculty by Prof. Prachi Awasthi to improve briefing practices.
12.	Seminar on An Introduction to Research Methodology		Hosted seminars to introduce students to research methodology. Guest Speaker of the event was Dr. Deepika Jain, CH&RC
13.	International Women's Day		Organized events and activities to celebrate women's achievements.
S.No.	Agenda	Date: 4/03/23	Action Taken
14.	Discussion on the Process to Enter the Second Cycle of NAAC Accreditation		Formed a committee to assess requirements and create a plan.
15.	Discussion on Prerequisites for Filling the IIQA Form Online		Provided discussion sessions for staff on IIQA form submission by IQAC Coordinator Prof. Shreeja Vijayan.

	under NAAC Accreditation	
16.	Yoga session on International Yoga Day	Conducted a yoga session with certified instructors -Ms. Sakshi Jadav, Roshani Galani, and Suraj Jat in collaboration with SBPASS
17.	District Level NSS orientation Program	Organized orientation program for NSS volunteers.
18.	Seminar on NABH Basics and Process	Invited experts to deliver lectures on NABH basics and Process
19.	Workshop Quality Improvement Project	Facilitated workshops to brainstorm and initiate QI projects.
20.	Seminar on Good clinical practice	Hosted seminars with professionals to discuss clinical practices by guest speaker Dr. S.P.Jaiswal, Quality Manger, CH&RC
21.	Gender sensitization program on International Women Equality Day	Conducted workshops and discussions on gender equality issues.

**Date:15/07/23**

S.No.	Agenda	Action Taken
22.	Session on 3fingers Techniques in Stress Management and Psychosomatic Diseases	Conducted interactive sessions with experts -Dr. Sudheer Khetawat on stress management techniques.
23.	Awareness Program on Threat & Cyber Security	Organized workshops and seminars to educate about cyber threats by guest speaker - by Dr. Varun Kapoor, IPS Additional General of Police Department
24.	SNA Personality Contest for undergraduate students	Facilitated the contest with judging panels and prizes.
25.	National Nutrition Month/Poshan Maah	Arranged events promoting nutrition awareness and healthy eating habits.
26.	Anti Ragging Awareness Week	Conducted slogan and speech competitions on the theme – "Friendship beyond fears: building lasting bonds instead of resorting to ragging".
27.	Seminar on Nursing Informatics	Hybrid Seminar was conducted with Guest Speaker Dr. Prof. Blessy Antony, Principal, St. Francis College of Nursing, Indore to discuss the role of informatics in nursing.
28.	Self Defense Training	Provided training sessions on self-defence techniques by Danam Foundation.
29.	Lecture on "Workplace Ethics" for non-teaching and supporting staff	Conducted lectures focusing on ethical behaviour in the workplace for non-teaching and supporting staff

**Date : 18/09/23**

S.No.	Agenda	Action Taken
30.	ISO Certification	Initiated the process to attain ISO certification. Under the umbrella of One Choithram for all Education Service Units.
31.	Planning for Internal Assessment of UG & PG students	Scheduled meetings to plan assessment criteria and procedures and further scheduled dates the dates of internal examination for all the batches.
32.	Discussion on Annual Function One Choithram	All Faculty participated in Annual Function of One Choithram conducted for all Educational Service Units.
33.	Discussion on National Newborn week	Workshop on Quality Newborn Care for BSc Nursing 3rd year & 4th year students and nursing staff working in NICU, Pediatric ward and Labour ward was conducted. Chief Guest- Dr. Shikhar Jain, Senior Consultant Pediatrics & Former NNF President. Resource Person- Dr. Rashmi Shad Vinay, Senior Consultant Pediatrics CHRC - Hyperbilirubinemia and its management, Dr. Jenisha Jain, Consultant/HOD Neonatology department-

		Identification of Danger signs in term and preterm babies., CHRC, Dr. Rahul Vinod Verma, Consultant Pediatrics, Apollo Hospital, Navi Mumbai- Fluid and drug calculation. Hands-on activities for participants was also organized.
34.	Planning for INC Inspection	Formed committees to prepare for the inspection process.
35.	Alumni Talk on "Stress before Examination"	Invited alumni Dr. Prof. Shalini Sen, Head of Mental Health Nursing to share experiences and tips on stress management.
36.	Seminar on "Clinical Practices"	Conducted one day Seminar on " Clinical Practices regarding Medication" guest Speaker for the event was Ms. Oshin, Nursing Supervisor at Motherhood Hospital
37.	Expert Talk on "Professional Conduct and Ethics"	Scheduled talks by Ms. Susan. C. Roberrt, NS, CH& RC on professional ethics.

S.No.	Agenda	Date: 3/11/23	Action Taken
38.	Update on Work for NAAC Second Cycle Self Study Report		Provided progress reports and allocated tasks to relevant teams.
39.	Revision of Committee according to Criteria		Reviewed committee composition and adjusted as per requirements.
40.	Observing AIDS Day		Organized awareness events and campaigns for World AIDS Day in collaboration with Red Ribbon Club and NSS UNIT.
41.	Lecture on Procrastination for faculty		A session addressing the challenge of procrastination was conducted as part of the One Choithram initiative, led by Dr. Shishir Palsapure. The faculties of Choithram college of nursing found great value in the session, benefiting from the insights and strategies shared to overcome procrastination.
42.	Completion of theory, practical hours & assignments		Monitored and ensured completion of academic requirements by Academic Coordinator and Clinical Coordinator.
43.	Parent Engagement		Communication with parents was encouraged by using WhatsApp group information's.
44.	Enhancing Inter-collegiate participation among students		Promoted and facilitated student participation in inter-collegiate events.
45.	Workshop on BLS for Students		Conducted workshops to train students in Basic Life Support (BLS).


#### Summary of Action Taken

S.NO.	IQAC Recommendation of Meetings Action Taken	ACTION TAKEN REPORT
1.	Curriculum Planning	<ul style="list-style-type: none"> <li>The adherence to the Academic Calendar encompassed meticulous planning of curricular and co-curricular activities, ensuring the holistic development of students.</li> <li>Several initiatives were devised and implemented to enhance the clinical skills of undergraduate students, including activities such as abbreviation quizzes, identification of essential skill sets, and conducting viva sessions based on these skills. These strategic actions aimed to elevate the proficiency of students in clinical settings, fostering a comprehensive understanding and application of crucial skills essential for their clinical education.</li> <li>Rigorous planning and monthly reviews by IQAC were conducted for Master Rotation, Clinical Rotation, and Theory</li> </ul>

		<p>planner, demonstrating a commitment to structured and well-discussed academic frameworks.</p> <ul style="list-style-type: none"> <li>• To measure academic satisfaction and continuously enhance the learning experience, valuable feedback was actively sought through Student Satisfaction Surveys involving both students and their parents.</li> <li>• Educational visits were thoroughly organized, encompassing trips to a water purification plant, health &amp; wellness centre, Holistic Centre and schools catering to specially abled children, providing students with practical insights beyond the classroom.</li> <li>• A targeted approach was implemented to address the needs of first-year students, focusing on remedial measures like extra doubt clearance sessions, online tests, enhanced accessibility to learning resources, and the facilitation of group discussions and presentations among students to ensure a strong foundation for their academic journey.</li> <li>• In response to the delayed university exams for BSc Nursing and MSc Nursing, proactive measures were taken. Upon completion of the curriculum requirements, students were promoted to the next session, ensuring the seamless continuity of their academic pursuits despite the external challenges.</li> </ul> <p><b>Note: - University Exam of BSc Nursing and MSc Nursing delayed at university level.</b></p>
2.	<p><b>Students Development as Professionals</b></p>	<ul style="list-style-type: none"> <li>• In the final year of undergraduate, a strategic incorporation of CHO (Community Health Officer) integrated courses is implemented, aimed at enhancing employability in the government sector.</li> <li>• Both undergraduate and postgraduate students were granted valuable opportunities to participate in workshops and conferences like Critical Care, Outcome Based Education, Competency Based Nursing Education, Research Methodology organized by various professional bodies, broadening their exposure and knowledge.</li> <li>• An array of special lectures focused on essential topics such as 3-finger techniques, Cyber Security, and Threats were arranged for undergraduate students, fostering a comprehensive understanding of relevant subjects.</li> <li>• The NSS Unit of the College played a pivotal role in organizing diverse activities, contributing significantly to instilling human values and fostering a sense of social responsibility among students.</li> <li>• The "Practice to Perfect" initiative continued its impactful In-house 6 days Internship training program. This program, conducted in collaboration with the NABH accredited Choithram Hospital &amp; Research Centre, served as a valuable hands-on experience for students.</li> <li>• Facilitated orientation and enrollment in Digital Platforms and learning resources, including Astrika Sphere and the National Digital Library of India. Students enrolled in various courses like Point of Care Quality Improvement, Integrated Sexual &amp; Reproductive Health Services, Implementing Respectful Maternity Care in Healthcare Facilities etc.</li> </ul>
3.	<p><b>Focused On Holistic Development of Undergraduate Students</b></p>	<ul style="list-style-type: none"> <li>• Engaging in spirited intercollege competitions like personality contest, debate, elocution and dance competitions,</li> </ul>

	<p><b>and Participation in Extension Activities</b></p>	<p>students showcased their talents and skills across diverse fields.</p> <ul style="list-style-type: none"> <li>• Taking a proactive approach to community well-being, students organized and conducted various health camps, contributing to screening initiatives in schools and local communities.</li> <li>• Actively participating in national health programs, such as the Pulse Polio Program, Govt led Health survey &amp; assessment in different communities' students demonstrated their commitment to public health initiatives on a broader scale.</li> <li>• Involvement in intercollege-level days and event celebrations like Dance Fiesta, Rangoli and Poster Competition on occasion of AIDS day etc showcased students' enthusiasm and active participation in fostering a vibrant atmosphere.</li> <li>• Conference on Research Methodology, and activities like mentor-mentee interactions and health day celebrations, provided students with valuable exposure to diverse aspects of academia.</li> <li>• Actively engaging in cultural programs like Ganesh Sthapna, Diwali, Onam, and Christmas celebrations, students contributed to creating a nurturing and inclusive environment. These events not only highlighted cultural diversity but also fostered a sense of unity among the student community.</li> <li>• Under the overarching umbrella of "One Choithram," significant enhancements have been made to elevate the sports facilities available to students. Leveraging Choithram's potential, students now actively participate in and receive supervision for various sports activities such as volleyball, squash, badminton, and more. This initiative aims to provide a holistic and enriched sports experience, fostering a sense of community engagement and well-rounded development among the student</li> </ul>
<p>4.</p>	<p><b>Collaborative Activities with Another Professional Bodies &amp; Public Sector</b></p>	<ul style="list-style-type: none"> <li>• Choithram College of Nursing recognized as study centre for community health officer training programme by MPMSU for the year 2022.</li> <li>• Faculty members demonstrated their involved expertise by serving as academic counsellors, paper setters, answer sheet evaluators, and examiners for both BSc and MSc Nursing courses across multiple universities.</li> <li>• The faculty played a pivotal role as master trainers in diverse training programs tailored for staff nurses and Community Health Officers (CHO) organized by MPNHM, showcasing their leadership and instructional capabilities.</li> <li>• Acknowledging the faculty's exceptional mentoring contributions to Community Health Officers, they were honored with the title of MP State Mentor by MPNHM, underscoring their significant impact on healthcare education in the state.</li> </ul>
<p>5.</p>	<p><b>Quality Initiative</b></p>	<ul style="list-style-type: none"> <li>• Regular IQAC meetings.</li> <li>• Data uploaded on AISHE Portal.</li> <li>• Progressing towards ISO Certification as part of the institution's commitment to international quality standards.</li> <li>• Feedback taken from all stakeholder students, teachers, parents &amp; alumni.</li> </ul>

		<ul style="list-style-type: none"> <li>• Internship students' 6 days induction training programme to update them with hospital policies, protocol, documentation, and NABH standards.</li> </ul>
6.	Best Practices	<ul style="list-style-type: none"> <li>• Special emphasis on Internship students who are ready to serve in Hospital and Community equipped with professional skill by Internship Induction Training and CCH Integration Training.</li> <li>• As public private sector collaboration Choithram College of Nursing serve as training centre for Community Health Officer.</li> <li>• NURSE led Counselling centre like MDBI.</li> </ul>
7.	Faculty Development	<ul style="list-style-type: none"> <li>• Faculty invited as mentor in Govt. Initiatives, resource person, External Examiner, Paper setter, Research evaluator, Research Tool Validator, Academic Counsellor, Master Trainer.</li> <li>• Faculty participate in regular faculty development programmes and journal club.</li> </ul>
8.	Strengthen Quality Research Practices	<ul style="list-style-type: none"> <li>• All research proposal approved by registered institutional ethical committee.</li> <li>• Evidence based practices.</li> <li>• Hospital projects by MSc students &amp; group research projects by BSc students were conducted as a part of clinical research for quality Improvement.</li> <li>• Organized a Research Methodology Conference aimed at enriching the research knowledge of undergraduate students.</li> </ul>

  
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