

DATE: 6/1/2021
TIME: 11 – 12pm
VENUE: Board Room

MINUTES OF THE MEETING

Agenda 1 - Reading minutes of previous meeting.

Agenda 2 – Offline Classes & Completion of Skill Training Through OSCE

Agenda -3- Discussion on Completion of Clinical Hours and External Posting of the Students of Previous Covid Pandemic duration to bring students in Mainstream Again

Agenda 4- Commencement of New Course of Post Basic BSc Nursing Batch

Agenda 5- Discussion on Increasing Faculty Post for sanction

Agenda 6 – Planning of celebrating upcoming international and national health days with Community Participation

Agenda 1 - Reading minutes of previous meeting.

The last minutes were read by Prof. Shreeja Vijayan, IQAC Co-ordinator and confirmed by Prof. Shweta Pattnaik, HOD, Medical Surgical Nursing Dept.

Agenda 2 – Offline Classes & Completion of Skill Training Through OSCE

Discussion was done on switching again from online to offline mode of conducting classes and for clinical skill training was directed to complete through OSCE method.

Agenda -3- Discussion on Completion of Clinical Hours and External Posting of the Students of Previous Covid Pandemic duration to bring students in Mainstream Again

Discussion was done on completion of clinical hours and external posting which was affected by Covid pandemic. Permissions & durations for external posting finalize to be taken from CMHO Indore from Rogi kalyan Samiti. Also Discussion was done on syllabus distribution of B.Sc. and M.Sc. Nursing batches. Subject wise topics were distributed among the faculties based on their area of Speciality and experience.

Agenda 4- Commencement of New Course of Post Basic BSc Nursing Batch

Restarting Post Basic Bsc Nursing Course so planning and appointing class coordinators for the same was done.

Agenda 5- Discussion on Increasing Faculty Post for sanction

As to meet the guidelines of INC and MPNRC regarding numbers of faculties in college discussion was done on increasing faculty post for sanction.

Agenda 3 – Planning of celebrating upcoming international and national health days with Community Participation

Planning was done for the upcoming international and national health days as well as celebration of co-curricular activities for students as to increase community participation.

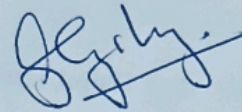
Meeting ended by 12pm.

IQAC Committee members:

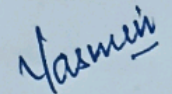
- Mr. Vivek Singh, Secretary, CH & RC
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- Prof. Prachi Awasthi, HOD, Obstetric and gynecological Nursing
- Mrs. Vaishali Tiwari, HOD, Mental Health Nursing



Dr. (Prof.) Aradhana Michael
Principal, & Chairperson IQAC committee.



Prof. Shreeja Vijayan
IQAC Co-Ordinator
HOD Child Health Nursing



Mrs. Yasmin Sharma
IQAC Co-Cordinator

DATE: 3/4/2021
TIME: 11 – 12 pm
VENUE: Board Room

MINUTES OF THE MEETING

Agenda 1 – Discussion on previous minutes

Agenda 2 – Discussion on Proposal for Additional Skill Lab/ Simulation Lab with Various Fidelity Simulators

Agenda 3- Review for completion of previous batches theory and clinical hours

Agenda –4 Review of Clinical Posting and admission of new CHO Batch.

Agenda 5 – Internal Evaluation of Students along with Ongoing Clinical evaluation.

Agenda 1 – Discussion on previous minutes

Minutes read by IQAC Co-ordinator Prof. Shreeja Vijayan and confirmed by Mrs. Yasmin Sharma, Community Health Nursing Department.

Agenda 2 – Discussion on Proposal for Additional Skill Lab/ Simulation Lab with Various Fidelity Simulators

To boost clinical skills of the student through simulation method discussion was done on proposal for simulation lab with new advanced fidelity simulators, which can also be Utilized by New Induction Trainee staff nurses for Skill enhancement from Parent Hospital

Agenda 3 – Review for completion of previous batches theory and clinical hours

Discussion to class teachers was done for completion of previous batches theory and clinical hours. Keeping pandemic situation in mind it was decided to give special consideration to postgraduates final year students regarding completion of clinical hours if they have provided their service in care of covid patient in our own parent hospital and govt. sector.

Agenda –4 Review of Clinical Posting and admission of new CHO Batch.

Planning was done for the enrollment of new CHO batch as well as review was done on the clinical posting of the previous batches of community health officers.

Agenda 5 – Internal Evaluation of Students along with Ongoing Clinical evaluation.

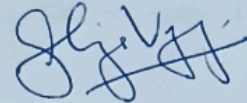
Planning was done on the conduction of the internal evaluation of UG & PG students along with the ongoing clinical evaluation through regular supervision and using appropriate evaluation criteria.

IQAC Committee members:

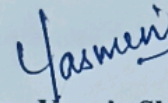
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Prof. Shreeja Vijayan
IQAC Co-Ordinator
HOD Child Health Nursing



Mrs. Yasmin Sharma
IQAC Co-Cordinator

DATE: 3/6/2021
TIME: 2- 3 pm
VENUE: Board Room

MINUTES OF THE MEETING

Agenda 1 – Read and confirm minutes of last meeting.

Agenda 2 – Planning of COVID vaccination drive at various places and vaccination for students.

Agenda 3- Discussion on Quotation for Purchase of simulator for skill lab

Agenda 4- Discussion on planning to organize Research Methodology Workshop

Agenda 5- Commencement of MPMSU CHO batch

Agenda 6 – Scheduling of Debate competition on World Environment Day for undergraduates students.

Agenda 7 – Organizing Intern Training Program.

Agenda 1 – Read and confirm minutes of last meeting.

Minutes read by IQAC Co-ordinator Prof. Shreeja Vijayan and confirmed by Prof. Sheetal Saxena, Community Health Nursing Department.

Agenda 2 – Planning of COVID vaccination drive at various places and vaccination for students.

Planning was done to help parent hospital Choithram Hospital & Research Center to run hassle free vaccination drive at different places in Indore in co-ordination with College of Nursing Faculty and master's and Interns. Also, discussion was done for vaccination of all batches of nursing students according to the norms given by GOI.

Agenda 3- Discussion on Quotation for Purchase of simulators for skill lab

As decided in the previous meeting to create additional simulation lab/skill lab for student's discussion was done on quotation for purchase of various fidelity simulators.

Agenda 4- Discussion on planning to organize Research Methodology Workshop

Planning was done to organize research methodology workshop for students as to aid up in the intellect regarding research methodology.

Agenda 3 – Scheduling of Debate competition on World Environment day for undergraduates students.

Discussion was done to celebrate upcoming World Environment day. Debate competition on the theme Ecosystem restoration. Debate competition exclusive planned for undergraduate students.

Agenda 5- Commencement of MPMSU CHO batch

Planning was done for starting new MPMSU CHO batch for that syllabus was distributed among academic counselor and detail discussion was done on the field assignments for the CHO's

Agenda 4 – Organizing Intern Training Program.

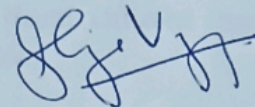
Discussion was done to organizing Practice to perfect- intern training program for undergraduate's intern students to acquire knowledge regarding hospital policies and protocol.

IQAC Committee members:

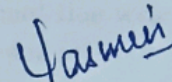
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Prof. Shreeja Vijayan
IQAC Co-Ordinator
HOD Child Health Nursing



Mrs. Yasmin Sharma
IQAC Co-Cordinator

DATE: 20/9/2021
TIME: 2 – 3 pm
VENUE: Board Room

MINUTES OF THE MEETING

Agenda 1 – Under the Heads of External Funding and grants Organizing Elderly & Palliative Care Training in collaboration with National Health Mission.

Agenda 2 – Organizing 21st Workshop of CPAP & Basic Ventilation in collaboration with National Health Mission and Pediatric Department, Choithram College of nursing

Agenda 3- Participation Of students in state SNA competitions

Agenda 4– New Class Coordinators

Agenda 5 – Any other matter

Minutes read by IQAC Co-ordinator Prof. Shreeja Vijayan and confirmed by Prof. Rakhi Chandel, Child Health Nursing Department

Agenda 1 – Under the Heads of External Funding and grants Organizing Elderly & Palliative Care Training in collaboration with National Health Mission.

Training program on Elderly and Palliative Care Training in collaboration with National Health Mission is planned from 23rd Sept – 25th Sept 2021 for Community Health Officers. Discussion was done on program schedule and steering theory and practical sessions.

Agenda 2 – Organizing 21st Workshop of CPAP & Basic Ventilation in collaboration with National Health Mission and Pediatric Department, Choithram Hospital & Research Center.

Under public private partnership series of Workshop of CPAP & Basic Ventilation were planned to keep view of reduction of neonatal mortality and strengthen the doctors and nurses working in SNCU in co-ordination with college of nursing.

Agenda 3- Participation of students in state SNA competitions

Students are going to take part in XXIX SNA State Competitions like poster making, concept mapping, and quiz competition. Etc. Topics and rules for competitions was discussed. Also discussion was made on the registration process

Agenda 3 – New Class Coordinators

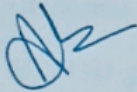
New Class Coordinators were decided for all the batches.

Agenda 3 – Any other matter

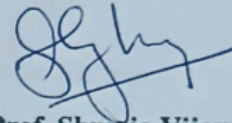
- Planning Role play on pre diagnostic testing and dietary prevention by undergraduates on Thalassaemia Awareness Program.
- Celebrate National Newborn week with Ministry of Health and Family Welfare & NQOCN. Prof Shreeja Vijayan, HOD, Child Health Nursing Department is participating in mentoring visit to support National initiative MUSQKAN.

IQAC Committee members:

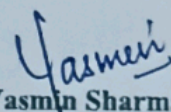
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IQAC Co-Ordinator
HOD Child Health Nursing



Mrs. Yasmin Sharma
IQAC Co-Cordinator

DATE: 13/11/2021
TIME: 11 – 12 pm
VENUE: Board Room

MINUTES OF THE MEETING

Agenda 1 – Internal University Exams.

Agenda 2 – Re- assigning Institutional committee.

Agenda 3- Physical Setup of Skill lab along with finalizing dates for demonstration by purchasing agency

Agenda-4- Under holistic development of students planning of Talent Show for Freshers

Agenda 5 – SNA meet 2021 -22 & Result of XXIX SNA Competition.

Agenda 6– Revision of Criteria head and team for NAAC.

Minutes read by IQAC Co-ordinator Prof. Shreeja Vijayan and confirmed by Prof. Prachi Awasthi, HOD, OBG Department

Agenda 1 – Internal University Exams.

To follow MPMSU guidelines, this recommended general promotion for the batch 2019-20 on the basis of internal exam. Discussion was done on conducting internal university exams as per strict university protocol.

Team for evaluation and re-evaluation before final compilation of result is decided to appoint to maintain quality standards.

Agenda 2 – Re- assigning Institutional committee.

For smooth functioning of curricular & co curricular activities re- assigning of various institutional committee members was done.

Agenda 3- Physical Setup of Skill lab along with finalizing dates for demonstration by purchasing agency

Discussion was done on the final setup of the simulation lab with finalizing dates for demonstrations by purchasing agency.

Agenda-4- Under holistic development of students planning of Talent Show for Fresher's

For holistic development of students and boost their self-confidence talent show is planned for new batch of under graduate.

Agenda 5 – SNA meet 2021 -22 & Result of XXIX SNA State Competition

Organizing Student Nurses Association meet for the session 2021-22 for this new student nurses was selected as office bearers for 2021-22. Result of XXIX SNA State Competitions was also declared and decided to upload report on college website.

Agenda 5 – Revision of Criteria head and team for NAAC.

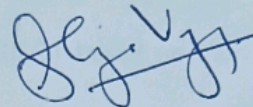
Revision of Criteria head and team for NAAC was done for upcoming year.

IQAC Committee members:

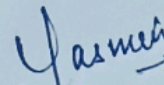
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HOD Child Health Nursing



Mrs. Yasmin Sharma
IQAC Co-Cordinator

DATE: 07/12/2021
TIME: 11 – 12 pm
VENUE: Board Room

MINUTES OF THE MEETING

Agenda 1 – Criteria for identify slow learner and monitoring progress

Agenda 2 – Student Satisfaction survey

Agenda- 3 Preparation and Presentation of AQAR in front of statutory body

Minutes read by IQAC Co-ordinator Prof. Shreeja Vijayan and confirmed by Mrs. Vaishali Tiwari, HOD, Psychiatric Department

Agenda 1 – Criteria for identify slow learner and monitoring progress

Revised criteria for identifying slow learner, in identification apart from intellectual, social, co-curricular and aesthetic domain also were added.

Agenda 2 – Student Satisfaction survey


Discussion was done on student satisfaction survey for the session 2020-21 and it was decided suggestion received from student will be included in the upcoming sessions.

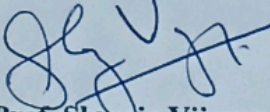
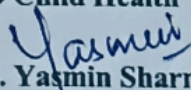
Agenda- 3 Preparation and Presentation of AQAR in front of statutory body

It was discussed and decided to Compile AQAR of current year 20-21 based on New NAAC guideline and present before statutory body before upload.

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