



# CHOITHRAM COLLEGE OF NURSING

Accredited by NAAC, Affiliated to INC, MPNRC Bhopal, MPMSU Jabalpur  
Choithram Hospital & Research Centre Manik Bagh Road, Indore 452014 (M.P.)



● Phone: 0731-2362491 to 99, ● Ext. No.: 407/578  
● Principal: +91-731-4939909

E-mail : cconursing@yahoo.co.in, choithramoffice@gmail.com  
Webiste : www.choithramnursing.com

## 3.1.2 FELLOWSHIP AWARD LETTER / GRANT LETTER FROM THE FUNDING AGENCY DURING LAST FIVE YEARS

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## FELLOWSHIP AWARD LETTER / GRANT LETTER FROM THE FUNDING AGENCY 2018-19

**e-copies**

Shri Vaishnav Vidyapeeth  
Vishwavidyalaya, Indore

Choithram College of  
Nursing, Indore

National Conference  
**HEALTH CON' 2019**  
On  
"Mental Healthcare in India: Challenges and Opportunities"

This certificate is being awarded to Prof./Dr./Mr./Ms. ANMOL JOSEPH of  
CHOITHRAM COLLEGE OF NURSING, INDORE for Participating  
in the National Conference: **Health Con' 2019** during 18-19 October, 2019 at Shri Vaishnav Vidyapeeth  
Vishwavidyalaya, Indore and presenting paper entitled EFFECT OF MOTIVATIONAL ENHANCEMENT  
THERAPY IN ASSOCIATION WITH SELF CONTROL ANDROID as Invited Talk/Poster/Oral  
APPLICATION ON THE LEVEL OF INTERNET ADDICTION AMONG COLLEGE STUDENTS  
This paper was selected as the Second Best Oral Presentation of the conference.

Dr. Usha Ukande  
Chairperson  
President NMS & SOI, Indore Chapter

Dr. K.N. Guruprasad  
Chairperson  
Director SVIS

Dr. Upinder Dhar  
Vice-Chancellor  
S.V.V. Indore



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## 3.1.2 LIST OF FELLOWSHIP AWARD LETTER / GRANT LETTER FROM THE FUNDING AGENCY 2019-20

### GRANT LETTER

#### CHOITHRAM COLLEGE OF NURSING

OFFICE NOTE

Dt.16/11/19

4 M.Sc Nursing students of Mental Health Nursing were posted at NIMHANS, Bangalore for their clinical experience for one month (01/08/19-30/08/19).

Ms. Namita Bathre, faculty accompanied the students. An advance amount of Rs. 8500/- was sanctioned.

The total expenditure incurred is as follows (Enclosed sanction note).

Air fare (to & fro)	6632.00
Accommodation	3200.00
Local Conveyance	3073.00
Mess/Food	3774.00
<b>Total</b>	<b>Rs.16679.00</b>

Advance taken Rs.8500.00

Balance Rs.8179.00

Submitted



*shree*  
16.11.19.  
Prof. Sheetal Saxena  
Officiating Principal



DMS *16/11*



Sec *17/11/19*



M. Trustee *16/11/19*





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Webiste : www.choithramnursing.com

CHOITHRAM COLLEGE OF NURSING, INDORE

To Principal  
Choithram college of nursing  
Indore (M.P.)

Subject - Application for attending workshop

Respected Madam,



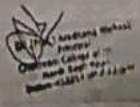
With due respect, I wish to say that myself  
Anand Joshi working as an Assistant Lecturer in  
college since 2013. I am interested in attending a  
3 day workshop (online) for which I request you  
to kindly sponsor me for the respective workshop.

Title - 3 day workshop on skills for professional excellence  
Date - 28/06/22 - 30/06/22  
Fees - Rs. 300/-  
Organiser - CMAI

Kindly do the needful

Thank You

Yours sincerely  
Anand Joshi  
28/6/22



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## 3.1.2 LIST OF FELLOWSHIP AWARD LETTER / GRANT LETTER FROM THE FUNDING AGENCY 2020-21

### GRANT LETTER

CHOITHRAM COLLEGE OF NURSING

OFFICE NOTE

15/9/2021

Ms. Vaishali Tiwari, Associate Professor, HOD of Mental Health Nursing has forwarded an application to attend the Annual Conference of Indian Society of Psychiatric Nurses which is going to be held from 2<sup>nd</sup> Oct'21 to 4<sup>th</sup> Oct'21.

She is a member of ISPN and wants to register to attend the conference. The registration fee is Rs.1000/-

It is therefore requested to please sponsor her to attend the conference.

Submitted for approval & sanction.

*15.9.2021*  
Dr. (Prof).Aradhana Michael  
Principal

↓  
Sec *[Signature]*





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E-mail : cconursing@yahoo.co.in, choithramoffice@gmail.com  
Webiste : www.choithramnursing.com

Date: 13/9/2021.

To,

The Principal  
Choithram College of Nursing  
Indore.

Subject: For. seeking Permission of sponsorship to  
attend a National Conference.

Respected Madam,

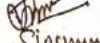
I Mrs. Vaishali Tiwari, Associate Professor, in department  
of Mental Health Nursing, wish to state that, I have to  
Registered for "Annual Conference of Indian Society of  
Psychiatric Nurses" going to be held on 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>  
October 2021."

As a being member of ISPN, I want to attend this Confer-  
encing above mentioned Dates.

So I humbly Request to you to provide me sponsorship  
for this Conference (Rs. Registration Fee 1000/-).

Thanking you and Oblized.

From,

  
Your Sincerely  
Mrs. Vaishali Tiwari  
Asst. Professor.





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**ORGANIZING COMMITTEE**  
Dr. (Mrs.) Jyoti Sarin  
Organizing Chairperson

Dr. (Mrs.) Kirandeep Dhalwal Organizing Secretary  
Mob-7837081000

Mrs. Parul Organizing Coordinator  
Mob-9992798719

**REGISTRATION**  
Mrs. Parul  
Mob - 9992798719

Mrs. Bhawna Sharma  
Mob-7988373029

**SCIENTIFIC**  
Ms. Manpreet Sharma  
Mob-9996876639

Ms. Jimmy Dhalwal  
Mob-9816646553

**INVITATION**  
Mrs. Gurvinder Kaur  
Mob - 9050479905

Ms. Anjali  
Mob - 9050479905

**WEBSITE UPGRADATION**  
Mr. Sudhir Gupta  
Mob-9996045640

Mr. Prakash  
Mob-7206835793

**CULTURAL COMMITTEE**  
Ms. Vijeta  
Ms. Pooja Gill  
Ms. Sakshi Sachdeva

## SUBTHEMES

Impact of mental health during covid- 19

- Neonate to adolescence
- Youth and geriatric
- Patients with co morbidity
- Health care workers

Covid-19 and stigma

- Psychological disturbances of survivors of covid-19
- Domestic violence and abuse

Mental and psychosocial support(MHPSS)-  
Nurses' Role

- Covid-19 patients and their families
- Strategies adopted by national and international agencies
- Role of telemedicine during covid-19

## PROGRAM SCHEDULE

DAY	TIME	SESSIONS / EVENTS
Day 1 02/10/21	10.00 am -10.30 am	Inaugural function
	10.30 am -11.30 am	Session 1
	11.30 am -12.30 pm	Session 2
	02.30 pm -03.30 pm	Session 3
	03.30 pm -04.30 pm	Session 4
Day 2 03/10/21	10.30 am -11.30 am	Session 5
	11.30 am -12.30 pm	Session 6
	02.30 pm -04.30 pm	Scientific Paper Presentation - Concurrent Sessions
Day 3 04/10/21	10.30 am -11.30 am	Final discussion
	11.30 am -12.30 pm	Session 7
	02.30 pm -03.30 pm	Session 8
	03.30 pm -04.30 pm	Session 9
	04.30 pm -05.00 pm	Votecasting function



## 20<sup>th</sup> ANNUAL CONFERENCE OF INDIAN SOCIETY OF PSYCHIATRIC NURSES

(ISPNC-2021)

October 2<sup>nd</sup> - 4<sup>th</sup> 2021

THEME :  
MENTAL HEALTH ISSUES OF COVID-19  
PANDEMIC: NURSES ROLE

MODE-ONLINE  
IN COLLABORATION WITH

Maharishi Markandeshwar College of Nursing,  
M.M. (Deemed to be) University  
Mullana, Ambala, Haryana.



LINK TO REGISTRATION  
<https://ispncindia.org/ispnc2021>







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Date: 13/9/2021.

To,

The Principal  
Choithram College of Nursing  
Indore.

Subject: For seeking Permission of Sponsorship to  
attend a National Conference.

Respected Madam,

I Mrs. Vaishali Tiwari, Associate Professor, in department  
of Mental Health Nursing, wish to state that, I have to be  
Registered for "Annual Conference of Indian Society of  
Psychiatric Nurses" going to be held on 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>  
October 2021."

As a being member of ISPN, I want to attend this Conference  
during above mentioned Dates.

So I humbly Request to you to provide me Sponsorship  
for this Conference (Rs. Registration Fee 1000/-).

Thanking you and Oblized.

Yours Sincerely  
Mrs. Vaishali Tiwari  
Asst. Professor  
C.N. Indore.





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**ISPN INDIA EXECUTIVE COMMITTEE MEMBERS**

**President (ISPN India)**  
Dr. T. Dileep Kumar  
The President, Indian Nursing Council, New Delhi

**President**  
Dr. V. Radhakrishnan  
Head Office INC,  
The President, Indian Nursing Council, New Delhi

**Vice-President**  
Dr. Nagaraj  
Former ASL, Dindur, Maharashtra, Bangalore

**General Secretary**  
Dr. G. Radhakrishnan  
Faculty of Nursing,  
Maharshi Markandeya, Bangalore

**Joint Secretary**  
Dr. K.R. Jayaram  
Lecturer, College of Pharmacy,  
MADRAS, Bangalore

**Member at Large**  
Dr. M. Chandrasekhar  
Associate Professor, College of Nursing,  
MADRAS, New Delhi

**Public Relation Officer**  
Dr. Sheela Lakshmi  
Professor, University College of  
Nursing, Tata Memorial Hospital,  
Mumbai, India

**Internal Auditor**  
Dr. M. Vijayaraj  
Dr. College of  
Nursing, India Nagar,  
MADRAS

**CHIEF PATRON**  
Smt. Taruna Kumar Gang  
MADRAS Charitable, MADR

**Patron**  
Dr. Harsh Kumar Sharma  
Prof. Veda Charitable, MADR

**PATRON**  
Dr. Sangeet Gang (Secretary, MMCT)  
Dr. Nisha Gang (Treasurer, MMCT)  
Dr. Manohar Gang (Member, MMCT)

**Dear professional colleagues and students**

**Warm regards.....2021**

On the behalf of M.M College of Nursing under the 'Tagline of Maharshi Markandeya' (Desired to be chosen), it's our immense pleasure to invite you for the 20th Annual Conference of ISPN India to be held on 02nd to 04th July 2021 on virtual mode.

**ABOUT ISPN**

Indian Society of Psychiatric Nurses (ISPN), a professional society established in the year 1951 under the able and efficient guidance of Dr. G. Radhakrishnan (Former Dean of Behavioral Sciences, MMHANS & Senior Professor & HOD, Dept of Nursing, Maharshi, Bangalore) and her team. The objectives of ISPN are to advance proficiency in psychiatric nursing practice utilizing strong evidence through research in psychiatric nursing.

**ABOUT MMCI UNIVERSITY**

Located on the 'backbone' of Maharshi Markandeya, the inherited of the sacred Markandeya with magnificent building and is well equipped with state-of-the-art infrastructure providing high facilities to all its students. This is one of the new 2020.

Accredited by NAAC as Grade leading private universities of India that has secured 52nd rank in NIRF Rankings side A university, MMCIU has built its growth as the best university of North India with a rich legacy of excellence in research, innovation and skill development. The highly qualified, experienced, dedicated and professional faculty that graces MMCIU's lecture rooms and labs make this institute an ideal option for a young one who wants to conquer the world with his/her potential.

**M.M. COLLEGE OF NURSING**

Maharshi Markandeya College of Nursing was established in 2004 as one of the top Nursing Colleges of India offering B.Sc. Nursing, M.Sc. Nursing (since 2002) and Ph.D. in Nursing (since 2011). Clinical experience is provided to the students in 1142 bedded parent hospital under the continuous supervision of dedicated faculty. The institute offers a unique opportunity for students in this field owing to collaborating with Indian Nursing Council, WHO Collaborating center, AIIMS & TATA, M.M College of Nursing encourages innovative ideas, creativity and teamwork and strives to set higher benchmark in nursing education.

**INVITATION FOR ABSTRACTS**

Research papers related to theme and sub-themes are invited for the poster/round presentation. Last date for online submission of paper/abstract - 5:00 pm, 25.09.2021. On the first last work basis, high quality research papers on the theme and sub-themes will have an opportunity to attend the poster/round presentation. The lead paper/abstract must be awarded and also have an opportunity to get published in Indian Journal of Psychiatric Nursing (www.ijpn.org)

**INSTRUCTION FOR THE PARTICIPANTS**

Abstract of the research articles related to theme and sub-themes are invited for the abstract, paper and poster presentation. The abstracts are to be submitted in the English language typed on A4 size paper with 12 point font, 1.5 spacing, maximum 250 words highlighting the objectives, methodology and main findings. Abstracts should be submitted before 05:00pm, 30.09.2021 to ONLINE only (https://ispnindia.org/home/2021).

The participants must register for the conference. The poster presentation time will be 10 min (3 min presentation + 2 min discussion). The abstracts should be submitted on 10th September 2021. (Data 2021 and)

**SARLA KAPUR AWARD PAPER PRESENTATION**

Abstracts and full papers are invited from the young nurse candidates (age below 40 years) for Sarla Kapur Award. The participant should be from a mental health specialty and a member of ISPN India. Also, the participant has to register for the conference before the presentation. The paper should be an independent research work, not the Ph.D., M. Sc. or B.Sc. Thesis/Dissertation/Project work. The Sarla Kapur Award papers may be submitted before 5:00pm, 25.09.2021 to ONLINE ONLY (https://ispnindia.org/home/2021).

Slide the maximum category is 5 (five). For enquiry please write: hkgp@mmci.org

**REGISTRATION FEE DETAILS**

Category	REG. FEE	CONFERENCE FEE
Members	Rs. 1800/-	Rs. 1200/-
Non Members	Rs. 1500/-	Rs. 1700/-
Students	Rs. 500/-	Rs. 700/-

**Link to Registration**  
https://ispnindia.org/home/2021

Certificate will be issued based on attendance

**e-copies**

**MAHARISHI MARKANDESHWAR**  
(DEEMED TO BE UNIVERSITY)  
Mullana-Ambala, Haryana  
(Established under Section 3 of the UGC Act, 1956)  
(Accredited by NAAC with Grade 'A')

**20<sup>th</sup> ANNUAL CONFERENCE**  
of  
**Indian Society of Psychiatric Nurses (ISPN)**  
*In Collaboration with*  
**M.M College of Nursing, MM( DU), Mullana, Ambala**  
**Theme: Mental Health Issues of Covid-19 Pandemic: Nurses Role**  
**02<sup>nd</sup> to 04<sup>th</sup> October 2021**

*Certificate of Participation*

It is certified that Dr/Mr/Mrs/Ms **VAISHALI TIWARI DUBE**

has been participated as a Chairperson/Resource Person/Judge/Pannelist/Organizer/Delegate/Presenter in  
**20<sup>th</sup> Annual Conference of Indian Society of Psychiatric Nurses (ISPN) in collaboration with M.M College of Nursing, MM( DU), Mullana, Ambala, Haryana - 133207, Indian Nursing Council has granted 7.5 credit hours for the 20<sup>th</sup> Annual conference of ISPN vide no. 22-203, on dated 22-09-2021.**

Dr. T. Dileep Kumar  
Patron ISPN  
President-INC

Dr. K. Radhakrishna  
President ISPN  
Nodal Officer-INC Consortium

Dr. G. Radhakrishnan  
General Secretary  
ISPN

Dr. (Mrs.) Jyoti Sarin  
Organizing Chairperson  
M.M College of Nursing

Ms. Parul  
Organizing Secretary  
M.M College of Nursing



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## 3.1.2 LIST OF FELLOWSHIP AWARD LETTER / GRANT LETTER FROM THE FUNDING AGENCY 2021-22



### CAPACITY BUILDING PROGRAM FOR MIDWIFERY FACULTY



**Module 2 - Simulation training and skill update**

**Organized by Indian Nursing Council & UNFPA**

The module 2 of the capacity building program for the midwifery faculty focused on simulation training and skills update was launched last year and 3 batches have been completed. The details of the training for this year are given below.

**Training objective:** The capacity building program prepares faculty to

- Enhance the teaching and training skills of the faculty with special focus on simulation.
- Update their skills on selected, vital midwifery procedures based on the government of India guidelines.

**Training Highlights:**

- Practical sessions on Simulation, experiential learning, reflective learning, scenario based learning, OSCE
- Hands on Midwifery skill training including BEmOC procedures.


**Duration:** 5 days  
**Venue:** National Reference Simulation Centre, SGT University, Gurugram.

**Training dates :** 18.04.2022 to 22.04.2022  
10.05.2022 to 14.05.2022  
20.06.2022 to 24.06.2022  
04.07.2022 to 08.07.2022  
01.08.2022 to 05.08.2022  
05.09.2022 to 09.09.2022  
31.10.2022 to 04.11.2022  
28.11.2022 to 02.12.2022  
19.12.2022 to 23.12.2022

**Participants:** Midwifery Faculty who have successfully completed the virtual capacity building program with 15 CNE hours

**Certification:** Certificate of completion with 25 CNE credit hours will be provided to participants who successfully complete the training.

**Training fee:** Rs. 25,000/- (includes training fee, boarding and lodging, excluding travel)  
Training fee is sponsored by UNFPA/INC for one faculty form an institution. More faculties from an institution can be sponsored by their own institution.







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5/30/24, 4:22 PM

Gmail - Invitation for capacity building module II



Dr.Prof.Prachi Awasthi <rushtoprachi@gmail.com>

## Invitation for capacity building module II

9 messages

Usha Yadav <usha.nursing@sgtuniversity.org>

Tue, Jul 26, 2022 at 3:17 PM

To: sahnisha2810@gmail.com, jalpaprajapati.nur@charusat.ac.in, zuch\_humtsoe@yahoo.com, sonammaclay77@gmail.com, suniakumari.devi@gmail.com, suryavanshibharati79@gmail.com, mesmitabernpamar1109@gmail.com, rekhaumale1112@gmail.com, utkalfinny@gmail.com, sarbeswar83@gmail.com, sunilrgargbadal@gmail.com, kuljeet.arora1988@gmail.com, nathanielanjali@gmail.com, johnpratiksha@gmail.com, neelamraib@gmail.com, surabhikhare1688@gmail.com, jyotisangwan176@gmail.com, suchisneh@gmail.com, sonikumari\_21@yahoo.co.in, shwetagaradi12@gmail.com, ssbanate@gmail.com, sahal.mary09@gmail.com, bindunaveen53@gmail.com, professorsshivstiyag@gmail.com, chrismeg04@gmail.com, priyabenadic@gmail.com, rushtoprachi@gmail.com, Cc: Dean FNUR <dean.fnur@sgtuniversity.org>, Director NRSC <director.nrsc@sgtuniversity.org>, KS Bharati <inc.unfpaproj@gmail.com>, Amandeep Kaur <amandeeep\_fnur@sgtuniversity.org>, Ritu Yadav <ritu.nursing@sgtuniversity.org>, Harsha Chandnani <harsha\_simulationlab@sgtuniversity.org>

Dear Participants,

Greetings from National Reference Simulation Centre, SGT University, Gurugram!

We are happy to invite you for the module II of the capacity building program for midwifery faculty, skills standardization and simulation training from **1.08.22 to 5.08.22** organised by Indian Nursing Council at NRSC, SGT University.

Hope you have gone through the self-learning materials shared during the virtual training program.

Kindly bring the completed **exercise 1.1 - simulation scenario** when you come for the training.

We would also like you to prepare a teaching plan on the topics assigned. Prepare the topic (**attached**) for 15 minutes where you can incorporate any one of the latest educational technologies such as **experiential learning, reflective learning or scenario based learning**. You would be taking the class on Day 3 of the training and peer review / feedback will be given.

Kindly make your arrangements for transport from the Airport, Railway station and Bus stand to reach the venue (Hotel Classic Diplomat, will update the address and location in whatsapp group) and also provide us with your arrival details and whats app Number for easy communication. It will help us to arrange your accommodation.

You can contact us for any kind of information.

### Contact Details:

**For training related:**



<https://mail.google.com/mail/u/0/?ik=765ba40a6b&view=ot&search=all&permthid=thread-f:1739387433086328390&siml=mso-f:1739387433086328390&simol=mso-a-r:4540586778371542406&simol=mso-a-r:3207...> 1/4





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Webiste : www.choithramnursing.com







## Certificate of Participation

S.No: SGTU./INC./2022

This certificate is awarded to  
PRACHI ANANDHI

for participating/organizing the training program, "Onsite Skill Standardization and Simulation Training" of the Capacity Building program for Midwifery faculty, organized by Indian Nursing Council (INC) in collaboration with UNFPA at National Reference Simulation Centre (NRSC), SGT University from 01-05-2022

*Indian Nursing Council (INC) has awarded 25 Hours/5 CNE Credits for the above Program.*

  
**Ms. Anu Grover**  
Officiating Director  
National Reference Simulation Centre  
SGT University

  
**Dr. Saswati Das**  
Sexual Reproductive Health and  
Rights Specialist  
UNFPA, India

  
**Dr. T Dileep Kumar**  
President  
Indian Nursing Council





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To,  
The Principal  
Choithram College of Nursing  
Manik Bagh Road, Indore

Date - 18/08/22

Respected Madam,

I Ms. Kiran Wagh, Librarian in your  
Institution wants to attend the Seminar on  
Electronic Information Resources in Higher Education  
in India on 22/08/22 organizing by Dept. of  
Library, M.C. College Naganda.

Kindly grant me Sponsorship for the same.

Thank You

Yours Sincerely

Ms. Kiran Wagh







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www.CMAI.org



Christian  
Medical  
Association of  
India

## 3-DAY WORKSHOP ON SKILLS FOR PROFESSIONAL EXCELLENCE

Registration Link:  
<https://forms.gle/kV4muzpixc9GH2Js7>

**DAY-1**

**28.06.2022**

Time: 3:00 pm - 5:00 pm

**TOPIC :**

Making effective Powerpoint  
Presentations and Videography.

**RESOURCE PERSON :**

Mr. Christopher Peter  
Lead, Communication Dept.,  
CMAI  
New Delhi

**DAY-2**

**29.06.2022**

Time: 3:00 pm - 5:00 pm

**TOPIC:**

**Essential Leadership Skills**

- Communication skills
- Team management
- Public speaking skills

**RESOURCE PERSON:**

Mr. Bert Cherian,  
Founder and CEO,  
Meta Results, Bangalore,  
Karnataka

**DAY-3**

**30.06.2022**

Time: 3:00 pm - 5:00 pm

**TOPIC:**

Creative Writing skills

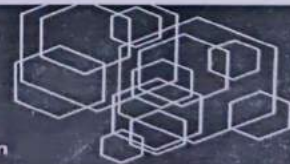
**RESOURCE PERSON :**

Dr. Vinitha Ravindran  
Professor and Head  
Department of CNE and Research,  
College of Nursing,  
CMC Vellore  
Tamil Nadu

Registration fees : Rs. 300/-

**Contact Details:**

Secretary MIBE Office at M: 8446636538 | mibenagpur@gmail.com





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Webiste : www.choithramnursing.com

To

The Principal

Choithram college of nursing  
Indore (M.P.)

Subject - Application for attending workshop

✓ Respected Madam,

With due respect, I wish to say that myself  
Anand Joseph working as an Assistant lecturer in  
college since 2019. I am interested in attending a  
3 day workshop (online) for which I request you  
to kindly sponsor me for the respective workshop.

• Title - 3 day workshop on skills for professional excellence

Date - 28/06/22 - 30/06/22

Fees - Rs 300/-

Organiser - CMAI

Kindly do the needful

Thank You

Yours sincerely

Anand Joseph

1.1 +

23/6/22



Dr. (P.N.) Aradhana Mishra  
Principal  
Choithram College of Nursing  
Manik Bagh Road  
Indore - 452014 (M.P.)





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E-mail : cconursing@yahoo.co.in, choithramoffice@gmail.com  
Webiste : www.choithramnursing.com

FROM,  
Ms. Hemlata Birla  
Asst. Lecturer  
Choithram College of Nursing.

Date : 23/06/2022

TO,  
The Principal  
Choithram College of Nursing.  
Indore (M.P.)

Subject :- Application for attending workshop.

Respected Madam,

With due respect, I wish to say that myself Ms. Hemlata Birla working as a Assistant lecturer in college since 2021. I am interested in attending a 3 days workshop (online) for which I request you to kindly sponsor me for the respective workshop.

Title :- 3 days workshop on skills for professional excellence

Date : 28/06/2022 - 30/06/2022


Fees : Rs. 300/-

Organizer - CMAI

Kindly do the needful.

Thank you.

Yours Sincerely

  
23/6/22  
Ms. Hemlata Birla  
Asst. Lecturer









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## paytm

Money Sent Successfully

₹300

Rupees Three Hundred Only

To: Cmai Mid India Board  
Of Education

CE

Linked Bank: State Bank Of India A/c  
No. XX 2499

From: HEMLATA BIRLA  
State Bank Of India



UPI Ref No: 217464744283

07:39 PM, 23 Jun 2022





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## Grant Letter

### CHOITHRAM COLLEGE OF NURSING

#### OFFICE NOTE

10/08/2022

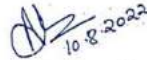
A National Conference CRITICON-2022 On Widening Horizons in Critical Care Nursing was held at Gujarat on 28/7/22 & 29/7/22

Asst. Lecturer, Ms. Monika Chandore and One M.Sc (N) student, Ms. Divyani Choure was sponsored to attend the conference.

The expenditure incurred for the same is as follows: Bills attached.

S.No	Particulars	Amount
1.	Train Fare (To & Fro)	1257.00
2.	Registration Fee (1600+1200)	2800.00
3.	Accommodation	1200.00
4.	Auto fare/snacks	680.00
Total		Rs.5937/-

Submitted for approval & sanction

  
10/8/2022  
Dr. (Prof) Aradhana Michael  
Principal

  
Sec  
  
Chairman & M. Trustee





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## 3.1.2 LIST OF FELLOWSHIP AWARD LETTER / GRANT LETTER FROM THE FUNDING AGENCY 2022-23 **GRANT LETTER**

**CHOITHRAM COLLEGE OF NURSING**

**OFFICE NOTE**

Date: 06/01/2023

An online workshop on Professional Communication, Telephonic Conversation etc was held from 27/12/2022 to 5<sup>th</sup> Jan 2023 by Professional Corporate Training.

We need to sponsor faculty and office staff to attend the session. 4 staff members got registered and attended the sessions. The registration fee was Rs.399/- per person.

It is kindly requested that the registration fee of Rs.1596/-(399x4) may please be sanctioned for the same.

(Enclosed brochure and payment receipts)

Submitted

*AM*  
6-1-2023

Dr.(Prof).Aradhana Michael  
Principal


↓

Secy *Aradhana Michael*

↓

Chairman & M.Trustee

*Prof. Aradhana Michael*  
8/1/23







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7:56



## ← Fwd: Professional Corporate Trai...

### Courses Offered

Course	Course Name
Course 1	Professional Communication
Course 2	Language of Meetings
Course 3	Telephonic Conversation
Course 4	Emailing to get results
Course 5	Advanced Simulations
Course 6	Effective Negotiating Techniques
Course 7	Successful Presentation Techniques

### Key Features

- Campus to Corporate transition skills
- Polishing Business Etiquettes & Presentation Skills
- Build Confidence, Developed self-esteem
- Refined Interpersonal Communication
- Complete Knowledge of Corporate Responsibilities & Work Culture
- Personality Development
- Improved communication skills

### Workshop Features

- Discussion & Activities
- Focus on LSRW Skills
- Audio visual aid
- Vocabulary building exercise
- Grammar concept through inter activities
- Writing practice based English learning
- Guest lecture
- Open talk session (Speaking prac. & Doubt session)

### Learning Outcomes

**Fluency** - conversational skills for oral communication  
**Management** - English for meetings, presentations skills and negotiating.  
**Office** - English for telephonic, emailing and small talk.  
**Vocabulary** - All the key business phrases.  
**Grammar** - Professional, smooth communication style.

### Important Information:

- Duration: 27<sup>th</sup> Dec 2022 - 05<sup>th</sup> Jan 2023
- Time: IST 11:00 AM Onwards
- Mode: Google Meet
- Query session one on one
- e-Certificate for participation
- Access to recorded sessions (For 10 days post workshop)



### Mentor:

**Ms. Richa Bathla**  
 (Ex- Cambridge University Press & Assessment India,  
 International Exchange program, Trainer,  
 Motivational Speaker, PD Coach,  
 Entrepreneur)



Registrations open till IST 10:00 AM on 27<sup>th</sup> December 2022

Single Course (1 Day Participation)	All 7 Courses (10 Days Participation + Constructive Feedback)
Standard Fee: INR 1500/- Discounted Fee: INR 399/-	Standard Fee: INR 10,500/- or USD 875 Discounted Fee: INR 2999/- or USD 40
<b>ENROLL NOW</b>	<b>ENROLL NOW</b>

Any comments, questions or suggestions you are welcome to connect at [info@nste.in](mailto:info@nste.in) | [www.nanoschool.in](http://www.nanoschool.in) | +91 9958101117  
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*Nikha Say.*

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**Payment Receipt** Transaction Reference: pay\_Kwo4F7c7N3grLX  
This is a payment receipt for your transaction on Business Comm. workshop(399)

**AMOUNT PAID ₹ 399.00**

ISSUED TO: rushtoprachi@gmail.com  
+919893872597

PAID ON: 27 Dec 2022

DESCRIPTION	UNIT PRICE	QTY	AMOUNT
Single Course	₹ 399.00	1	₹ 399.00
<b>Total</b>			<b>₹ 399.00</b>
Amount Paid			₹ 399.00

*Dr. (Prof.) Aradhana Michi*  
Principal  
Choithram College of Nursin  
Manik Bagh Road,  
Indore-452014 (M.P.) Indi



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CIN - U74899DL2001PTC109327

**Razorpay**  
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**Payment Receipt** Transaction Reference: pay\_Kwbrjb1YqYD7uu  
This is a payment receipt for your transaction on Business Comm. workshop(399)


AMOUNT PAID ₹ 399.00

ISSUED TO  
jyotibhlwaniya25@gmail.com  
+919691206861

PAID ON  
26 Dec 2022

DESCRIPTION	UNIT PRICE	QTY	AMOUNT
Single Course	₹ 399.00	1	₹ 399.00
<b>Total</b>			<b>₹ 399.00</b>
Amount Paid			₹ 399.00



  
Dr. (Prof.) Aradhana Michael  
Principal  
Choithram College of Nursing  
Manik Bagh Road,  
Indore-452014 (M.P.) India

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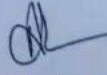
AMOUNT PAID ₹ 399.00

ISSUED TO  
vijetaverma429@gmail.com  
+918871188733

PAID ON  
27 Dec 2022

DESCRIPTION	UNIT PRICE	QTY	AMOUNT
Single Course	₹ 399.00	1	₹ 399.00
<b>Total</b>			<b>₹ 399.00</b>
Amount Paid			₹ 399.00



  
Dr. (Prof.) Aradhana Mict  
Principal  
Choithram College of Nursi  
Manik Bagh Road,  
Indore-452014 (M.P.) Ind



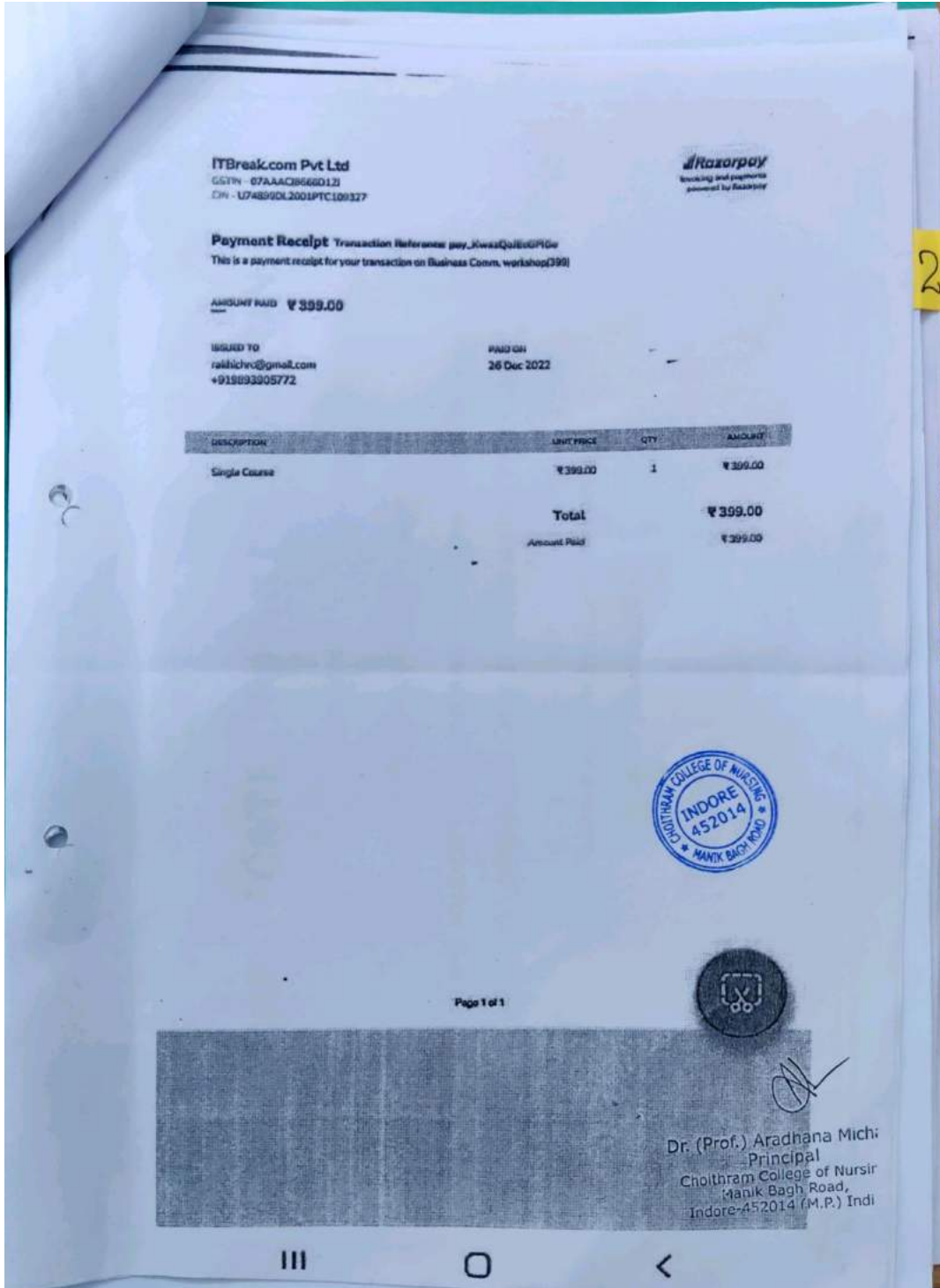
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## CERTIFICATE OF PARTICIPATION

Awarded to

**Vijeta Verma**

for attending **Result Oriented Telephonic Conversation Session** under  
**"10-Day Professional Corporate Training Workshop"**

Conducted by  
**Nano Science and Technology Consortium**  
on 30<sup>th</sup> December 2022



Tanya Jaiswal  
Program Manager, NSTC  
Consortium e-Learning Network Pvt. Ltd.

Miss Richa Bathia  
Corporate Trainer, Educator

Poojot Mehta  
Director,  
Consortium e-Learning Network Pvt. Ltd.