



**CHOITHRAM COLLEGE OF NURSING**  
Email: [conursing@yahoo.co.in](mailto:conursing@yahoo.co.in), [choithramoffice@gmail.com](mailto:choithramoffice@gmail.com)  
Website: [www.choithramnursing.com](http://www.choithramnursing.com)

## **CURRICULUM MINUTES**

### **ACADEMIC YEAR 2022-2023**





## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

<b>DATE</b>	-	<b>03/10/2022</b>
<b>TIME</b>	-	<b>3:00 PM</b>
<b>VENUE</b>	-	<b>BOARD ROOM</b>
<b>CHAIR PERSON</b>	-	<b>DR.PROF.ARADHANA MICHAEL</b>

The following points were the agenda for the meeting that was held on October 3<sup>rd</sup> , 2022, under the direction of Dr. Prof. Aradhana Michael.

#### **Agenda**

- **Update of curriculum completion by class coordinators of present batches**
- **Class Coordinators of the session 2022-2023**
- **Syllabus distribution**
- **Academic calendar**
- **Matters arising during the meeting**

The following points were discussed and decided:

- An overall curriculum update was given by present coordinators and it is noted that most of the session is near of completion.
- For the academic session 2022-2023, class coordinators of each batch were approved by the Principal after getting opinion from all previous and all faculty concerned.
- Along with this, Subject distribution was also discerned and allotted.
- Fair syllabus distribution was emphasized in order to keep workload in check.
- Syllabus distribution was done after taking faculty suggestions and previous year impact and suggestions from students view point.



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### CURRICULUM MEETING MINUTES

- In order to make sure the routine calendar days apt work, academic calendar plan was allotted as decided earlier which allow systematic curriculum delivery yet act as reminder of days to be observed.
- All class teachers of the session this time asked for compensation of student pending work by adding more calendar days, so that they can be totally shifted to the next year.

#### **Class Teachers**

##### **B. Sc. Nursing I year**

I Class Coordinator: Ms. Sinsu Alex

II Class Coordinator: Ms. Deepika Singh

##### **B. Sc. Nursing II year**

I Class Coordinator: Ms. Remya Pillai

II Class Coordinator: Mr. Arnol Peter

##### **B. Sc. Nursing III year**

I Class Coordinator : Prof. Prachi Awasthi

II Class Coordinator : Ms. Hamalata Birla

##### **B. Sc. Nursing IV year**

I Class Coordinator: Prof. Yasmin Sharma

II Class Coordinator: Ms. Nibha Soy

##### **P.B .Sc. Nursing I&II year**

Ms. Christy Abish

##### **M.Sc. Nursing I Year**



I Class Coordinator: Mrs. Marlene Peter



## **CHOITHRAM COLLEGE OF NURSING**

### **CURRICULUM MEETING MINUTES**

#### **M.Sc. II year**

I Class Coordinator: Mrs. Vaishali Tiwari

#### **Subject distribution**

The following teachers are assigned

#### **B. Sc. Nursing I year**

##### **Subject- Anatomy and Physiology**

- Ms. Nisha Kushwaha
- Mr. Anmol Joseph
- Ms. Dolly Sawner
- Prof. Sheetal Saxena
- Mrs. Sunimol A
- Mrs. Vaishali tiwari
- Ms. Sanghamitra Paul

##### **Subject: Nursing Foundation**

- Prof. Sheetal Saxena
- Prof. Yasmin Sharma
- Prof. Rakhi Chandel
- Mrs. Sunimol A
- Ms. Sinsu Alex
- Ms. Jyoti Chouhan
- Ms. Dolly
- Mrs. Remaya Pillai

##### **Subject: Psychology**

- Mrs. Remya Pillai
- Mrs. Chrisy Abish



- Mrs. Sunimol A

## **CHOITHRAM COLLEGE OF NURSING**

### **CURRICULUM MEETING MINUTES**

#### **Subject Nutrition**

- Mrs. Marlene
- Ms. Ancy Varkey
- Mrs. Vibhooti-Dietician

#### **Subject: Biochemistry**

- Mr. Arnold Peter

#### **Subject Microbiology**

- Ms.Sinsu Alex
- Ms. Richa Das
- Mrs. Sunimol A

#### **Subject: English**

- Ms. Twinkle

#### **Subject Computer**

- Mr. Philemon

#### **B. Sc. Nursing II year**

#### **Subject: Medical Surgical Nursing**

- Prof. Shweta Pattnaik
- Mrs. Supriya Chinhan
- Ms. Sinsu Alex
- Mrs. Nisha Kushwaha
- Mr. Ankit Nand



- Ms.Monika Chandore

## **CHOITHRAM COLLEGE OF NURSING**

### **CURRICULUM MEETING MINUTES**

#### **Subject Sociology**

- Mrs. Christy
- Ms. Sunimol A
- Ms. Deepika
- Mrs. Vaishali Tiwari

#### **Subject: Pharmacology, Pathology and Genetics**

- Mr. Anmol
- Ms. Nisha Kushwaha
- Ms. Sinsu
- Ms. Priya

#### **Community Health Nursing I**

- Prof. Sheetal Saxena
- Prof. Ancy varkey
- Prof. Yasmin Sharma
- Ms. Deepika Singh

#### **Subject: Nursing Education**

- Prof. Sheetal Saxena
- Ms. Monika
- Ms. Richa Das

#### **B. Sc. Nursing III Year**

#### **Subject: Medical Surgical Nursing**

- Prof. Shweta Pattnaik
- Ms. Sinsu Alex



- Mrs. Nisha Kushwaha
- Ms. Supriya CH

**CHOITHRAM COLLEGE OF NURSING**  
**CURRICULUM MEETING MINUTES**

- Mr. Ankit Nand
- Ms. Monika Chandore

**Subject : Mental Health Nursing**

- Asso. Prof. Vaishali Tiwari
- Mrs. Remya Pillai
- Mrs. Christy Abish
- Mr. Anmol Joseph

**Subject : Child Health Nursing**

- Prof. Shreeja Vijayan
- Prof. Rakhi Chandel
- Ms. Hemlata

**Subject : Nursing Research and Statistics**

- Prof. Sheetal Saxena
- Prof. Shreeja Vijayan
- Prof. Rakhi Phandse
- Prof. Prachi Gupta
- Prof. Shweta Pattnaik
- Prof. Ancy Varkey
- Assoc. Prof. Vaishali Tiwari
- Mr. Anmol Joseph

**B. Sc. Nursing IV Year**

**Community Health Nursing II**

- Prof. Sheetal Saxena



- Prof. Ancy varkey
- Prof. Yasmin Sharma

**CHOITHRAM COLLEGE OF NURSING**  
**CURRICULUM MEETING MINUTES**

**Midwifery and Obstetrical Nursing**

- Prof. Prachi Awasthi
- Ms. Marlene Peter
- Ms. Priya Pandit
- Ms. Richa Das

**Management of Nursing Services and Education**

- Prof. Sheetal Saxena
- Prof. Shreeja Vijayan
- Prof. Rakhi Phandse
- Prof. Prachi Awasthi
- Prof. Yasmin Sharma
- Prof. Ancy Varkey
- Ms. Priya Pandit

**Meeting ended by 5pm.**



**CHOITHRAM COLLEGE OF NURSING**  
**CURRICULUM MEETING MINUTES**

S.NO.	NAME	SIGNATURE
1.	Prof. Sheetal Saxena	<i>Sheetal</i>
2.	Prof. Shreeja Vijayan	<i>Shreeja</i>
3.	Prof. Rakhi Chandel	<i>Rakhi</i>
4.	Prof. Shweta Pattnaik	<i>Shweta</i>
5.	Prof. Prachi Awasthi	<i>Prachi</i>
6.	Prof. Yasmin Sharma	<i>Yasmin</i>
7.	Prof. Ancy Varkey	<i>Ancy</i>
8.	Ms. Vaishali Tiwari	<i>Vaishali</i>
9.	Ms. Ramya Pillai	<i>Ramya</i>
10.	Ms. Marlene Peter	<i>Marlene</i>
11.	Ms. Supriya C.	<i>Supriya</i>
12.	Ms. Christy Abish	<i>Christy</i>
13.	Ms. Nibha Soy	<i>Nibha</i>
14.	Ms. Priya Pandit	<i>Priya</i>
15.	Ms. Richa Singh Das	<i>Richa</i>
16.	Ms. Nisha Kushwaha	<i>Nisha</i>
17.	Mr. Anmol Joseph	<i>Anmol</i>
18.	Ms. Sunimol Ajit Kumar	<i>Sunimol</i>
19.	Ms. Hemlata Birla	<i>Hemlata</i>
20.	Ms. Sanghamitra Paul	<i>Sanghamitra</i>
21.	Ms. Deepika Singh	<i>Deepika</i>
22.	Ms. Monika Chandore	<i>Monika</i>
23.	Ms. Rupal Chouhan	<i>Rupal</i>
24.	Mr. Ankit Nand	<i>Ankit</i>
25.	Ms. Jyoti Chquhan	<i>Jyoti</i>
26.	Ms. Dolly Sanwer	<i>Dolly</i>
27.	Mr. Arnold Peter	<i>Arnold</i>
28.	Mr. Abhilash Kolare	<i>Abhilash</i>

Dr. Prof. Aradhana Michael  
Chairperson/Principal

Prof. Rakhi Chandel  
Minutes Secretary



## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

<b>DATE</b>	-	<b>04/11/2022</b>
<b>TIME</b>	-	<b>2:00 PM</b>
<b>VENUE</b>	-	<b>BOARD ROOM</b>
<b>CHAIR PERSON</b>	-	<b>DR.PROF.ARADHANA MICHAEL</b>

On 11<sup>TH</sup> November 2022, a curriculum meeting was conducted under the chairperson ship of Dr. Prof. Aradhana Michael with the following agenda:

#### **Agenda**

- **Course evaluation**
- **Advanced planning for the curriculum**
- **Planning of internal exams.**
- **IQAC update and feedback evaluation**

The previous meeting minutes were read by Prof. Rakhi Chandel , Minutes Secretary and passed by Prof. Shreeja Vijayan, IQAC Coordinator.

The following points were discussed.

- All class Coordinators have given the update of course completion and students point of view of next level promotion.
- Prof. Shreeja Vijayan explained the concern of students in relation to examination. IQAC update discussed for advanced planning in terms of curriculum which was planned ahead.
- It is decided to promote students to next level after their internal examination. Planning of internal examination and tentative days decided.
- As planned, all class coordinators are requested to complete all records pertaining to curriculum.





## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

Feedback from all stake holders were discussed and necessary revisions suggested.

Major discussion were as follows:

- Motivation of students by more co-curricular and sports hours
- External faculty for additional expertise in selected subjects
- Periodical student evaluation by continuous monitoring of progress; mentor -mentee meet to continue.
- Mess management by adding more items in the menu plan, cleaning of water cooler and drinking water
- Students health record to be more precise
- Parents concern of examination of students must convey to the concerned
- Feedback from alumni was good except few such as lab facilities, which was updated already
- More opportunities of sponsorship for the faculty who wish to do research work or participation in any sort of professional upgradation.



**CHOITHRAM COLLEGE OF NURSING**  
**CURRICULUM MEETING MINUTES**

**Attendance**

SNO	NAME	SIGNATURE
1.	Prof. Sheetal Saxena	
2.	Prof. Shreeja Vijayan	
3.	Prof. Shweta Pattnaik	
4.	Prof. Rakhi Phandse	
5.	Prof. Prachi Awasthi	
6.	Prof. Ancy Varkey	
7.	Prof. Yasmin Sharma	
8.	Mrs. Vaishali Tiwari	

**Dr. Prof. Aradhana Michael**  
Chairperson/Principal

**Prof. Rakhi Chandel**  
Minutes Secretary



## **CHOITHRAM COLLEGE OF NURSING**

### **CURRICULUM MEETING MINUTES**

<b>DATE</b>	-	<b>03/02/2023</b>
<b>TIME</b>	-	<b>11AM-2:00 PM</b>
<b>VENUE</b>	-	<b>MEETING ROOM</b>
<b>CHAIR PERSON</b>	-	<b>DR.PROF.ARADHANA MICHAEL</b>

On 3<sup>RD</sup> February 2023, a meeting was conducted under the chairperson ship of Dr. Prof. Aradhana Michael with the following agenda:

#### **Agenda**

- **Elective Course in Collaboration with NSS**
- **Procedure Log book**
- **Clinical practice and related aspects**
- **Newsletter for all Choithram faculty**
- **Any other issues**

Minutes of Previous meeting was approved by chairperson, passed by Prof. Shreeja Vijayan and second by Prof. Shweta Pattnaik.

The following points were discussed:

- As per suggestion by the Principal, students will have the opportunity to get elective courses; faculty experts and external competent guests also can contribute to this courses.
- Faculty who wished to contribute also gave views on their domain areas of expertise.
- It is essential to give more focus on clinical practice
- Teachers to give more emphasis on return demonstration in lab as well as students demonstration in clinical area along with log book preference.



## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

- Integration classes for B.Sc. N IV years will be starting from 7<sup>th</sup> Feb 23. Prof Ancy Varkey will be the coordinator for the same.
- Dr. Prof. Aradhana Michael mam discussed about the meeting held on the 16/01/2023 among the management Mr. Gambhir Nath khaddar Head (Consultant) Training and Counselling.
- Discussed about the teacher's activity of all the Academic group of Choithram.
- From our institution teachers may also participate and publish their articles based on poetry, poem, short story etc.
- It may be a carrier of show cased talents of all the Choithram educational institute.
- Principal Madam Suggested that the institutional Sexual Harassment Cell needs to be more active and we have to showcase our work which is well initiated for girl students especially.
- Prof. Sheerja mam suggested that for making this cell more visible, we can display a notification to catch up student attention, regarding the Cell.
- It is recommended that our new First year students can also be the member of Sexual Harassment Cell and most of the activity also can be executed by them with minimum assistance.
- Mrs. Vaishali Tiwari pointed that there should be one person of Higher Authority from the Hospital side. Madam suggested that either Dr. Amit Bhat sir or Dr. Sunil Chandiwal sir can be one of the members.



**CHIOTHRAM COLLEGE OF NURSING**  
**CURRICULUM MEETING MINUTES**

**Attendance**

SNO	NAME	SIGNATURE
1.	Prof. Sheetal Saxena	
2.	Prof. Shreeja Vijayan	
3.	Prof. Shweta Pattnaik	
4.	Prof. Rakhi Phandse	
5.	Prof. Prachi Awasthi	
6.	Prof. Ancy Varkey	
7.	Prof. Yasmin Sharma	
8.	Mrs. Vaishali Tiwari	
9.	Ms. Remya Pillai	
10.	Ms. Christy abish	
11.	Ms. Sinsu Alex	
12.	Mr. Anmol Joseph	

**Dr. Prof. Aradhana Michael**  
Chairperson/Principal

**Prof. Rakhi Chandel**  
Minutes Secretary





## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

<b>DATE</b>	-	<b>06/04/2023</b>
<b>TIME</b>	-	<b>12:30 pm</b>
<b>VENUE</b>	-	<b>CONFERENCE ROOM</b>
<b>CHAIR PERSON</b>	-	<b>DR.PROF.ARADHANA MICHAEL</b>

On 4<sup>th</sup> April 2023, a meeting was conducted under the chairperson ship of Dr. Prof. Aradhana Michael with the following agenda:

#### **Agenda**

- **Review of curriculum committee**
- **Curriculum status**
- **Lamp lighting and Graduation ceremony**
- **Re orientation of faculty members and students with organizational norms**
- **Any other issues**

The following points were discussed

- As per the recommendation of IQAC Coordinator Prof. Shreeja Vijayan, it is decided to review and revise curriculum committee. It is suggested to include all HODs and Class and subject Coordinators in the curriculum committee.
- The gap after staff resign also must be handled by substitute teachers who are also willing at the same time apt for the same.
- The subjects of Psychology and Psychiatric will be divided again.
- Allotment of subject heads as suggested by Principal Mam



## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

#### **Nursing Foundation Team**

Prof. Rakhi Chandel

Mrs. Sunimol A

Ms. Vibha Lal

Ms. Pooja Rathore

Ms. Jyoti Chouhan

- Professor Sheetal Saxena has been assigned the same as academic coordinator, responsible for overseeing the execution and monitoring of all theoretical academic plans. She will be supported by two co-coordinators.
- Prof. Shweta Pattnaik also will remain as Clinical Coordinator and will look after the clinical aspects; she will be assisted by 2 co-coordinators.
- The mentor-mentee programme had already been implemented. Curriculum status was revised.
- Class Coordinators in each batch integrated library hours into the normal schedule.
- Students' comprehension of basic procedures has improved.
- Skill development indicates a rise in lab usage. To encourage the pupils to practise on their own, more equipment was already introduced to every lab. The institution has already implemented the high fidelity mannequin in the new advanced skill lab.
- Follow-up assignments showed that students' time management abilities had improved.
- The library is furnished with a range of publications, a digital library, and additional subject books based on the needs of the students.



## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

- The institute also included more sports and cultural events to help students' overall growth as individuals and as professionals.
- College website is more informative and updated.
  
- It has been determined that students will work three shifts of eight hours each in order to equip them with the skills necessary for a career transformation. It is included in the posting for the clinical.
- Specifically for final-year students, additional focus was on clinical practice and administrative responsibilities. This was intended and integrated into the curriculum to give students more opportunities to develop their leadership, administrative, and self-learning skills.
- The committee update was taken from each committee of Lamp lighting and Graduation ceremony, discussed, revised and given suggestions.
- Organization norm and conduct was emphasized with decorum, uniformity, updated information, communication pattern for all faculty in the place. Additionally student representatives were informed with the communication order that to be followed as well as the diversity and uniformity integrated behaviour while in the campus.
- Discussion on constructive disciplinary action against misconduct by students. Disciplinary committee will take action if any serious misconduct was observed and will maintain the minutes and reports of the incident concerned were attached.



**CHOITHRAM COLLEGE OF NURSING**  
**CURRICULUM MEETING MINUTES**

**Attendance**

SNO	NAME	SIGNATURE
1.	Prof. Sheetal Saxena	
2.	Prof. Shreeja Vijayan	
3.	Prof. Shweta Pattnaik	
4.	Prof. Rakhi Phandse	
5.	Prof. Prachi Awasthi	
6.	Prof. Ancy Varkey	
7.	Prof. Yasmin Sharma	
8.	Mrs. Vaishali Tiwari	

**Dr. Prof. Aradhana Michael**  
Chairperson/Principal

**Prof. Rakhi Chandel**  
Minutes Secretary



## **CHOITHRAM COLLEGE OF NURSING**

### **CURRICULUM MEETING MINUTES**

<b>DATE</b>	-	<b>08/07/2023</b>
<b>TIME</b>	-	<b>12 N AM</b>
<b>VENUE</b>	-	<b>CONFERENCE ROOM</b>
<b>CHAIR PERSON</b>	-	<b>DR.PROF.ARADHANA MICHAEL</b>

#### **Agenda**

- **Student progress**
- **Soft skill training**
- **Instilling professional ethics by intellectual property rights classes**
- **Extracurricular activities**
- **Planning of future venture of Choithram College of nursing, Upcoming inspection by CBI**

Meeting commenced at 12 N under the guidance of chairperson Dr. Prof. Aradhana Michael. Prof. Rakhi Chandel, Minute secretary shared the previous meeting minutes which was approved by chairperson, passed by Prof. Shweta Pattnaik and second by Prof. Shreeja Vijayan.

#### **The meeting continued with the following discussion:**

- Since a lot theory session had progressed, it is essential to have clinical experience. Along with that theory evaluation should be done which can be planned.
- Mentoring session for all students with special attention on slow bloomers continued. Mainly it will be focused on first year and second year B.Sc. Nursing students.
- It is suggested that the Faculty In-service education classes are slowed, so it also



to be done.

## **CHOITHRAM COLLEGE OF NURSING**

### **CURRICULUM MEETING MINUTES**

- M. Sc Nursing final years were given soft skill training along with their curricular option, to promote their education level and to updated in profession growth norms.
- Principal Madam suggested that it is essential that research coordinators need to conduct the Research Workshop for that all the coordinators are asked to make a review of previous work and outline for further programs, so that M.Sc. Nursing students can also participate.
- B.Sc. Nursing IV years as well as M.Sc. Nursing final year students were sensitized about platforms of professional growth norms, but not allowed for any sort of copy and paste action for research work. The so named intellectual property rights and ethical norms is mandatory for any sort of research work which is adapted by the institute.
- Women empowerment and co curricular activities will be included more for all even at community level. For that women equality day celebration planned.
- It is also decided to include more socio- cultural and extra -curricular activities so that our students will be more active and develop leadership qualities and functional health.
- Principal Madam proposed organizing a nutrition-related activity during Nutrition Month, such as a play involving all three batches of B.Sc. nursing students which is essential for providing nutrition education by the nurses to the child and mother including elderly.

#### **Work Done-**

- As part of institutional amendment adherence, Action Research was formed
- Ms. Marlene Peter will ensure that all coordinators are kept informed and updated on this.

- Curriculum review taken and slow learners were given updated facilities and additional study hours in the library and hostel where they were assisted with hostel residing teachers.



**CHOITHRAM COLLEGE OF NURSING**  
**CURRICULUM MEETING MINUTES**

**Attendance**

SNO	NAME	SIGNATURE
1.	Prof. Sheetal Saxena	
2.	Prof. Shreeja Vijayan	
3.	Prof. Shweta Pattnaik	
4.	Prof. Rakhi Phandse	
5.	Prof. Prachi Awasthi	
6.	Prof. Ancy Varkey	
7.	Prof. Yasmin Sharma	
8.	Mrs. Vaishali Tiwari	

**Dr. Prof. Aradhana Michael**  
Chairperson/Principal

**Prof. Rakhi Chandel**  
Minutes Secretary





## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

<b>DATE</b>	-	<b>22/09/2023</b>
<b>TIME</b>	-	<b>10 AM</b>
<b>VENUE</b>	-	<b>CONFERENCE ROOM</b>
<b>CHAIR PERSON</b>	-	<b>DR.PROF.ARADHANA MICHAEL</b>

#### **Agenda**

- **Curricular review**
- **Planning of course completion and leave extension of B.Sc. Nursing 4<sup>th</sup> year students.**
- **Discussion on proposed upcoming students' holidays.**
- **Matters arising**

Meeting commenced at 10:00 am under the guidance of chairperson Dr. Prof. Aradhana Michael.

Prof. Rakhi Chandel, Minute secretary initiated the meeting by reading the previous meeting minutes which was approved by chairperson, passed by Prof. Ancy Varkey and second by Prof. Shreeja Vijayan.

#### **The following points were discussed**

- Curricular and academic performance update was given by Prof. Sheetal Saxena, where as clinical scenario was explained by Prof. Shweta Pattnaik. The theory sessions were mostly upto-date. Clinical sessions got bit pause due to additional work.
- Impact for bloomers by actions such as additional practice hours and mentoring.



## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

- Due to delay in university examination schedule, it is proposed that fourth-year students be granted an extended Christmas break.
- Four B.Sc. Nursing 4<sup>th</sup> year students are scheduled to complete their remaining mental health posting at the institution specializing in mental healthcare before the Christmas vacation 2023.
- All the faculty members are encouraged for further evaluation sessions for the students in general.
- List of all coming holidays released and approved.
- For the preparation of 29<sup>th</sup> September 23, World Heart Day, there will be integration with Mass media and wide range awareness campaign planned.



## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

S.NO.	NAME	SIGNATURE
1.	Prof. Sheetal Saxena	Sheetal
2.	Prof. Shreeja Vijayan	Shreeja
3.	Prof. Rakhi Chandel	Rakhi
4.	Prof. Shweta Pattnaik	Shweta
5.	Prof. Prachi Awasthi	Prachi
6.	Prof. Yasmin Sharma	Yasmin
7.	Prof. Ancy Varkey	Ancy
8.	Ms. Vaishali Tiwari	Vaishali
9.	Ms. Ramya Pillai	Ramya
10.	Ms. Marlene Peter	Marlene
11.	Ms. Supriya C.	Supriya
12.	Ms. Christy Abish	Christy
13.	Ms. Nibha Soy	Nibha
14.	Ms. Priya Pandit	Priya 22/12/23
15.	Ms. Richa Singh Das	Richa
16.	Ms. Nisha Kushwaha	Nisha
17.	Mr. Anmol Joseph	Anmol
18.	Ms. Sunimol Ajit Kumar	Sunimol
19.	Ms. Hemlata Birla	Hemlata
20.	Ms. Sanghamitra Paul	Sanghamitra
21.	Ms. Deepika Singh	Deepika
22.	Ms. Monika Chandore	Monika
23.	Ms. Rupal Chouhan	Rupal
24.	Mr. Ankit Nand	Ankit
25.	Ms. Jyoti Chquhan	Jyoti
26.	Ms. Dolly Sanwer	Dolly
27.	Mr. Arnold Peter	Arnold
28.	Mr. Abhilash Kolare	Abhilash





## CHOITHRAM COLLEGE OF NURSING

### CURRICULUM MEETING MINUTES

<b>DATE</b>	-	<b>30/10/2023</b>
<b>TIME</b>	-	<b>10 AM</b>
<b>VENUE</b>	-	<b>CONFERENCE ROOM</b>
<b>CHAIR PERSON</b>	-	<b>DR.PROF.ARADHANA MICHAEL</b>

#### **Agenda**

- **Curriculum completion**
- **Any other issues**

Faculty meeting was begun with the permission of chairperson. Minute secretary delivered the previous meeting minutes and completion of planned activities.

Minutes of previous meeting was approved by Chairperson, passed by Prof. Shweta Pattnaik and second by Prof. Sheetal Saxena.

- All Class Coordinators and subject heads given update on course completion.
- University examination delay and parents concern and worry was explored and discussed. Tried to communicate to the University in norms.
- Essentials of growth by giving education in its essence was contemplated and done.
- Principal Madam discussed the exact current infrastructure measures and requested proposals from the HODs for updating it for the upcoming session in order to make it more appropriate while at sought of time bound .
- In order to make and inculcate sense of additional cleanliness students were asked to strained out physical work and mental relax activity. Keeping this view in mind, on Gandhi Jayanti, which falls on October 2, 2022, Madam conceptualized an educational notice board decoration project as well as cleaning campaign of the campus by students.